

Massey, Bridget

JW

Prem/02214/002

**From:** Dobson, Lynn [REDACTED]  
**Sent:** 23 August 2016 11:18  
**To:** marcus emadi  
**Cc:** Jane.Wood(GCSx); Entertainment Licensing;  
 [REDACTED]  
**Subject:** RE: OFFICIAL : FW: PREM/02214/002 Apres Cafe, 179 High Street, Boston Spa [NOT PROTECTIVELY MARKED]

This e-mail will suffice as agreement. I have copied in Jane.

Jane - WYP can withdraw their representation on the basis that these agreed conditions appear on the new premises licence.

Thanks

Lynn

-----Original Message-----

**From:** marcus emadi [mailto:[REDACTED]]  
**Sent:** 23 August 2016 11:14  
**To:** Dobson, Lynn [REDACTED]  
**Subject:** Re: OFFICIAL : FW: PREM/02214/002 Apres Cafe, 179 High Street, Boston Spa [NOT PROTECTIVELY MARKED]

Hey Lyn,

I am happy with all the below. We already have fitted the CCTV system and this covers everything you mentioned below.

What email address for WYP would you like me to send agreement to these terms and conditions to? And if I include Jane Wood from licensing would that be sufficient?

Thanks for your help again.

Kind regards,

Marcus

Sent from my iPhone

> On 23 Aug 2016, at 10:58, Dobson, Lynn [REDACTED] wrote:

>

> Marcus,

>

> I have spoken to Jane and she has forwarded the e-mail from Environmental Health which clearly sets out the times you have agreed.

>

> I understand this is going to hearing on the 20th September 2016 anyway, but I have set out some points for you to consider. If I had sent you a 'qualified objection' rather than a 'full objection' then these are the conditions I would have included. Have a look at the below and if you can agree to these measure and times I will be able to withdraw my full objection. You will have to clearly agree, in e-mail form, to WYP and the Council and any agreement should be an agreement of times and conditions.

ENTERTAINMENT LICENSING

23 AUG 2016

RECEIVED

- >
- > The hours you have agreed with EHS are as follows:
  - >
  - > Sale by retail of alcohol
    - > Monday to Sunday 10:00 - 00:00
  - >
  - > Performance of dance
    - > Monday to Sunday 10:00 - 00:30
  - >
  - > Exhibition of films
    - > Monday to Sunday 15:00 - 23:00
  - >
  - > Provision of Live music
    - > Monday to Sunday 10:00 - 00:30
  - >
  - > Recorded Music
    - > Monday to Sunday 10:00 - 00:30
  - >
  - > The opening hours of the premises
    - > Monday to Sunday 10:00 - 00:30
  - >
  - > Non-standard hours:
    - >
    - > Licensable activities to take place on Christmas eve and New Year's eve 10:00- 03:00
  - >
  - > On the basis of these reduced hours the conditions I wish you to consider are as follows:
    - >
    - > A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
    - >
    - > The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence, including corridors and stairways (excluding WCs and changing rooms).
    - >
    - > The CCTV system will cover all external areas of the premises occupied
      - > by the public, i.e. queuing areas, beer gardens, smoking areas and car
      - > parks
    - >
    - > The CCTV system will contain the correct time and date stamp information.
    - >
    - > The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.
    - >
    - > A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.
    - >
    - > The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.
    - >
    - > The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to

whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.

>

> The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.

>

> The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.

>

> Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.

>

> The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.

>

> The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives.

>

> There will be no under 18s on the premises after 2000hrs.

>

> Lynn Dobson

